

# Financial Form for Arts Organizations

Revision: 3  
Date: Apr 01, 2016

Accepted by  
CADAC partner agencies, July 2011

This financial form for arts organizations is designed for all types of organizations, including organizations in arts education, arts service, community arts, media arts, multidisciplinary arts, performing arts and visual arts (including architecture and crafts), and Literary Festivals. Only complete the lines relevant to your organization, and ignore those about activities outside your area.

Applicant organization name

Clay & Paper Theatre ( CADAC ID: CLA5857484 )

If these figures do not match Financial Statements figures, please provide explanation													
Line #		Prior Year Actuals		Last Year Actuals		Current Year Projected		Request Year		Request Year		Request Year	
		May/01/2013 Apr/30/2014	% of Total	May/01/2014 Apr/30/2015	% of Total	May/01/2015 Apr/30/2016	% of Total	May/01/2016 Apr/30/2017	% of Total	May/01/2017 Apr/30/2018	% of Total	May/01/2018 Apr/30/2019	% of Total
		Locked		Locked		Submitted		Submitted		Submitted			
<b>4000</b>	<b>REVENUES</b>												
<b>4100</b>	<b>Earned Revenue</b>												
4105	Production admissions and box office from subscriptions / admissions membership or group admissions	0		0		0		0		0			
4110	Production admissions and box office from single ticket sales	7,647	5	9,141	5	9,763	5	11,000	4	12,000	5		
4115	Co-productions	0		0		0		0		0			
4120	Touring revenue / exhibition rental	0		0		0		0		0			
4125	Presenting / hosting admissions and box office	0		0		0		0		0			
4130	Distribution revenue (media arts)	0		0		0		0		0			
4135	Fees - guarantees (local market)	12,569	8	6,595	4	7,380	4	11,000	4	12,000	5		
4140	Other artistic revenues and fees (Click here online or specify below in Excel-max 200 char)	0		22,015	13	0		0		0			
Yr2014													
Yr2015	3 commissions to build giant puppets for OPSEU												
Yr2016													
Yr2017													
Yr2018													
Yr2019													
4145	Fees from workshops / classes / conferences / annual meetings / seminars / colloquia	0		1,221	1	10,120	5	11,000	4	12,000	5		
4150	Revenue from associated school (gross)	0		0		0		0		0			
4155	Membership dues or fees (not eligible for a tax receipt)	0		0		0		0		0			
4160	Sales, commissions and broadcasting (gross)	150	0	0		0		0		0			
4162	Net revenues obtained from artists' gross bookings	0		0		0		0		0			
4165	Facilities and equipment rental, sale of works of art	11,555	7	8,535	5	14,521	8	10,000	4	10,000	4		
4170	Other earned revenues (Click here online or specify below in Excel-max 200 char)	11	0	0		0		0		0			
Yr2014	Bank interest												
Yr2015													
Yr2016													
Yr2017													
Yr2018													
Yr2019													
4175	<b>Total Earned Revenue</b>	31,932	19	47,507	28	41,784	22	43,000	17	46,000	19	0	
<b>4200</b>	<b>Net Investment Income</b>												

Line #		Prior Year Actuals		Last Year Actuals		Current Year Projected		Request Year		Request Year		Request Year	
		May/01/2013 Apr/30/2014	% of Total	May/01/2014 Apr/30/2015	% of Total	May/01/2015 Apr/30/2016	% of Total	May/01/2016 Apr/30/2017	% of Total	May/01/2017 Apr/30/2018	% of Total	May/01/2018 Apr/30/2019	% of Total
		Locked		Locked		Submitted		Submitted		Submitted			
4205	Trust, endowment and investment revenue (net)	0		0		650	0	650	0	650	0		
4210	<b>Total Net Investment Income</b>	0		0		650	0	650	0	650	0	0	
<b>4300</b>	<b>Private Sector Revenue</b>												
4305	Individual donations	4,599	3	2,510	1	1,395	1	3,000	1	3,300	1		
4310	Corporate donations	500	0	0		5,000	3	25,000	10	2,500	1		
4315	General corporate sponsorships (cash)	0		0		0		0		600	0		
4320	Specific corporate sponsorships (cash)	0		0		0		0		0			
4325	Foundation grants and donations	53,411	32	44,931	27	62,077	33	52,000	21	62,000	26		
4330	Fundraising events (gross)	1,746	1	0		0		0		0			
4335	In-kind goods and services revenues from private sector (if presented in F/S)	0		0		0		0		0			
4340	Other private sector revenues, including shared private/public funds. (Click here online or specify below in Excel-max 200 char)	0		0		0		0		0			
Yr2014													
Yr2015													
Yr2016													
Yr2017													
Yr2018													
Yr2019													
4345	<b>Total Private Sector Revenue</b>	60,256	36	47,441	28	68,472	37	80,000	32	68,400	29	0	
<b>4400</b>	<b>Public Sector Revenue</b>												
<b>4405</b>	<b>Federal public revenues</b>												
<b>4410</b>	<b>Canada Council for the Arts</b>												
4415	* Operating grants	0		0		0		0		0			
4417	* Touring grants	0		0		0		0		0			
4420	* Project grants	0		0		0		0		0			
4425	* Other Canada Council grants (Click here online or specify below in Excel-max 200 char)	0		0		0		0		0			
Yr2014													
Yr2015													
Yr2016													
Yr2017													
Yr2018													
Yr2019													
4430	Department of Canadian Heritage	0		0		0		0		0			
4435	Other federal (Click here online or specify below in Excel-max 200 char)	15,448	9	15,719	9	22,131	12	40,950	17	41,000	17		
Yr2014	HRSDC - Canada Summer Jobs												
Yr2015	HRSDC - Canada Summer Jobs												
Yr2016	HRSDC - Canada Summer Jobs												
Yr2017	HRSDC - Canada Summer Jobs												
Yr2018	HRSDC - Canada Summer Jobs												
Yr2019													
4440	<b>Total federal public revenues</b>	15,448	9	15,719	9	22,131	12	40,950	17	41,000	17	0	
<b>4445</b>	<b>Provincial or territorial revenues</b>												
<b>4450</b>	<b>Provincial or territorial arts council</b>												
4455	* Operating grants	32,000	19	32,000	19	30,400	16	33,000	13	33,000	14		
4457	* Touring grants	0		0		0		0		0			
4460	* Project grants	0		0		0		0		0			
4465	* Other provincial or territorial arts council grants (Click here online or specify below in Excel-max 200 char)	0		0		0		0		0			

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		Locked		Locked		Submitted		Submitted		Submitted			
Yr2014													
Yr2015													
Yr2016													
Yr2017													
Yr2018													
Yr2019													
<b>4470</b>	<b>Ministry / Department of Culture</b>												
4475	* Operating grants	0		0		0		0		0			
4480	* Project grants	0		0		0		0		0			
4485	Provincial or territorial foundation / gaming and lottery corporation	0		0		0		0		0			
4490	Provincial or territorial employment programs	0		0		0		0		0			
4495	Other provincial or territorial (Click here online or specify below in Excel-max 200 char)	0		0		0		0		0			
Yr2014													
Yr2015													
Yr2016													
Yr2017													
Yr2018													
Yr2019													
4500	Total provincial or territorial public revenues	32,000	19	32,000	19	30,400	16	33,000	13	33,000	14		0
<b>4505</b>	<b>Municipal and regional revenues</b>												
<b>4510</b>	<b>Municipal and regional arts council / board only (For municipal and regional grants, see line 4525 or line 4530)</b>												
4515	* Operating grants	20,000	12	22,000	13	22,000	12	35,000	14	35,000	15		
4520	* Project grants	6,000	4	4,000	2	0		15,000	6	15,000	6		
4525	Other municipal or regional - Operating (Click here online or specify below in Excel-max 200 char)	0		0		0		0		0			
Yr2014													
Yr2015													
Yr2016													
Yr2017													
Yr2018													
Yr2019													
4530	Other municipal or regional - Project (Click here online or specify below in Excel-max 200 char)	0		0		750	0	0		0			
Yr2014													
Yr2015													
Yr2016	City of Toronto - Fort York performance												
Yr2017													
Yr2018													
Yr2019													
4535	Total municipal or regional public revenues	26,000	16	26,000	15	22,750	12	50,000	20	50,000	21		0
4540	Other public sector revenues (Click here online or specify below in Excel-max 200 char)	0		0		0		0		0			
Yr2014													
Yr2015													
Yr2016													
Yr2017													
Yr2018													
Yr2019													
4545	In-kind goods and services revenues from public sector (if presented in F/S)	0		0		0		0		0			

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		Locked		Locked		Submitted		Submitted		Submitted			
4550	Total Public Sector Revenues	73,448	44	73,719	44	75,281	40	123,950	50	124,000	52		0
<b>4600</b>	<b>Other Revenues</b>												
4605	Parent organization contribution	0		0		0		0		0			
4610	Stabilization organization contribution (Click here online or specify below in Excel-max 200 char)	0		0		0		0		0			
Yr2014													
Yr2015													
Yr2016													
Yr2017													
Yr2018													
Yr2019													
4615	Total Other Revenues	0		0		0		0		0			0
<b>4700</b>	<b>Total Revenues (A)</b>	<b>165,636</b>		<b>168,667</b>		<b>186,187</b>		<b>247,600</b>		<b>239,050</b>			<b>0</b>
<b>5000</b>	<b>EXPENSES</b>												
<b>5100</b>	<b>Artistic Expenses, Including Exhibition, Production, Technical, Programming and Services</b>												
5105	Artists' and professional fees	16,235	10	9,939	6	11,775	6	12,850	5	10,711	4		
5110	Artistic salaries - permanent and temporary employees	74,684	46	84,750	51	79,536	43	106,900	43	110,000	46		
5115	Copyright, reproduction and royalties payments	0		0		0		0		0			
<b>5120</b>	<b>Production / technical salaries and fees</b>												
5125	Production / technical salaries - permanent and temporary employees	4,512	3	2,250	1	20,883	11	25,500	10	27,100	11		
5130	Production / technical services professional fees	0		0		5,169	3	2,900	1	3,200	1		
<b>5135</b>	<b>Programming expenses</b>												
5140	Exhibition / programming / production / distribution (media arts) / special projects expenses	5,064	3	5,752	3	3,600	2	6,000	2	4,400	2		
5145	Loan and acquisition of works of art / performance	0		0		0		0		0			
5150	Touring / circulation expenses	0		0		0		0		0			
5155	Professional development programming for arts community	0		0		0		0		0			
5160	Expenses of associated school (gross)	0		0		0		0		0			
5165	Catalogues / documentation / publications	0		0		0		0		0			
5170	Collections management	0		0		0		0		0			
5175	Education, audience development and outreach	0		0		0		0		0			
5180	Advocacy (arts service organizations only)	0		0		0		0		0			
5185	Member communications (arts service organizations only)	0		0		0		0		0			
5187	Membership and Registration	0		0		0		0		0			
5190	Other artistic, program, and services expenses (Click here online or specify below in Excel-200 char max)	0		0		0		0		0			
Yr2014													
Yr2015													
Yr2016													
Yr2017													
Yr2018													
Yr2019													
5195	Total Artistic Expenses	100,495	61	102,691	62	120,963	65	154,150	62	155,411	65		0
<b>5200</b>	<b>Facility Operating Expenses</b>												
5205	Facility operating salaries - permanent and temporary employees	0		0		0		0		0			
5210	Facility operating professional fees	0		0		0		0		0			
5215	General facility expenses	9,664	6	19,524	12	17,600	9	32,050	13	32,050	13		

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		Locked		Locked		Submitted		Submitted		Submitted			
5220	Permanent collection storage fees	0		0		0		0		0			
5225	Rent or mortgage interest	1,200	1	2,959	2	3,000	2	2,800	1	3,000	1		
5230	Other facility expenses (Click here online or specify below in Excel-200 char max)	0		0		0		0		0			
Yr2014													
Yr2015													
Yr2016													
Yr2017													
Yr2018													
Yr2019													
5235	<b>Total Facility Operating Expenses</b>	<b>10,864</b>	<b>7</b>	<b>22,483</b>	<b>14</b>	<b>20,600</b>	<b>11</b>	<b>34,850</b>	<b>14</b>	<b>35,050</b>	<b>15</b>	<b>0</b>	
5300	<b>Marketing and Communications Expenses</b>												
5305	Marketing and communications salaries - permanent and temporary employees	0		0		1,018	1	1,000	0	1,000	0		
5310	Marketing and communications professional fees	1,704	1	800	0	1,904	1	8,500	3	5,500	2		
5315	Marketing production fees	0		0		1,644	1	2,500	1	500	0		
5320	Advertising purchases	654	0	300	0	217	0	1,100	0	1,100	0		
5325	Other marketing and communications expenses (Click here online or specify below in Excel-200 char max)	310	0	1,211	1	0		0		0			
Yr2014	Bike trailer sale												
Yr2015	Posters/programmes												
Yr2016													
Yr2017													
Yr2018													
Yr2019													
5330	<b>Total Marketing and Communications Expenses</b>	<b>2,668</b>	<b>2</b>	<b>2,311</b>	<b>1</b>	<b>4,783</b>	<b>3</b>	<b>13,100</b>	<b>5</b>	<b>8,100</b>	<b>3</b>	<b>0</b>	
5400	<b>Fundraising Expenses</b>												
5405	Fundraising salaries - permanent and temporary employees	0		0		3,000	2	3,000	1	3,000	1		
5410	Fundraising professional fees	0		0		0		0		0			
5415	Fundraising events (gross)	2,241	1	75	0	0		0		0			
5420	Other fundraising expenses (Click here online or specify below in Excel-max 200 char)	0		0		0		0		0			
Yr2014	Fundraising events supplies and materials												
Yr2015													
Yr2016													
Yr2017													
Yr2018													
Yr2019													
5425	<b>Total Fundraising Expenses</b>	<b>2,241</b>	<b>1</b>	<b>75</b>	<b>0</b>	<b>3,000</b>	<b>2</b>	<b>3,000</b>	<b>1</b>	<b>3,000</b>	<b>1</b>	<b>0</b>	
5500	<b>Administration Expenses</b>												
5505	Administrative salaries - permanent and temporary employees	31,200	19	24,945	15	21,393	11	29,000	12	29,000	12		
5510	Administrative professional fees	7,532	5	3,305	2	5,628	3	5,000	2	3,300	1		
5515	Rent or mortgage for administrative space	0		0		0		0		0			
5520	Other administrative expenses (Click here online or specify below in Excel-200 char max)	9,049	6	9,160	6	9,820	5	8,500	3	5,500	2		
Yr2014	Office expenses												
Yr2015	office expenses												
Yr2016	office expenses												
Yr2017	office expenses												
Yr2018	office expenses												

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		Locked		Locked		Submitted		Submitted		Submitted			
Yr2019													
5525	Total Administration Expenses	47,781	29	37,410	23	36,841	20	42,500	17	37,800	16		0
5600	<b>Total Expenses (B)</b>	<b>164,049</b>		<b>164,970</b>		<b>186,187</b>		<b>247,600</b>		<b>239,361</b>			<b>0</b>
6000	<b>SURPLUS OR (DEFICIT)</b>												
6100	Total Revenues (A)	165,636		168,667		186,187		247,600		239,050			0
6105	Total Expenses (B)	164,049	99	164,970	98	186,187	100	247,600	100	239,361	100		0
6110	Surplus or (deficit) for the year (A-B), before amortization, adjustments and interfund transfers	1,587	1	3,697	2	0		0		-311	0		0
6115	Amortization of capital assets (depreciation)	0		0		0		0		0			
6117	* Amortization for Creation / Production costs (depreciation), included on line 6115	0		0		0		0		0			
6120	Amortization of deferred contributions for capital assets	0		0		0		0		0			
6125	Other adjustment items affecting surplus or (deficit), including Income Tax (for-profit organizations only) (Click here online or specify below in Excel-max 200 char)	0		0		0		0		0			
Yr2014													
Yr2015													
Yr2016													
Yr2017													
Yr2018													
Yr2019													
6130	Surplus or (deficit) before transfers for the year	1,587	1	3,697	2	0		0		-311	0		0
6135	Interfund transfers	0		0		0		0		0			
6140	<b>Surplus or (deficit) for the year (C)</b>	<b>1,587</b>	<b>1</b>	<b>3,697</b>	<b>2</b>	<b>0</b>		<b>0</b>		<b>-311</b>	<b>0</b>		<b>0</b>
6200	<b>ACCUMULATED SURPLUS OR (DEFICIT)</b>												
6205	Accumulated surplus or (deficit), beginning of year	-4,973	-3	-3,386	-2	311	0	311	0	311	0		
6210	Surplus or (deficit) for the year (C)	1,587	1	3,697	2	0		0		-311	0		0
6215	<b>Accumulated surplus or (deficit), end of year</b>	<b>-3,386</b>	<b>-2</b>	<b>311</b>	<b>0</b>	<b>311</b>	<b>0</b>	<b>311</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>
6250	<b>STATEMENT OF FINANCIAL POSITION / BALANCE SHEET-(INFORMATION FROM FINANCIAL STATEMENTS - ACTUALS ONLY)</b>												
6255	<b>Assets</b>												
6260	Current assets	3,797	91	19,904	100	0		0		0			
6265	Capital / fixed assets	0		0		0		0		0			
6270	Other assets (Click here online or specify below in Excel-max 200 char)	388	9	0		0		0		0			
Yr2014	Prepaid expenses												
Yr2015													
Yr2016													
Yr2017													
Yr2018													
Yr2019													
6275	<b>Total Assets</b>	<b>4,185</b>		<b>19,904</b>		<b>0</b>		<b>0</b>		<b>0</b>			<b>0</b>
6280	<b>Liabilities and net assets</b>												
6285	<b>Liabilities</b>												
6290	Current liabilities	15,569	100	19,591	100	0		0		0			
6295	Other liabilities (Click here online or specify below in Excel-max 200 char)	0		0		0		0		0			
Yr2014													
Yr2015													
Yr2016													

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		Locked		Locked		Submitted		Submitted		Submitted			
Yr2017													
Yr2018													
Yr2019													
6300	<b>Total Liabilities</b>	15,569		19,591		0		0		0		0	
6305	<b>Net Assets</b>												
6310	Unrestricted net assets	-11,384	-7	313	0	0		0		0		0	
6315	Invested in Capital / fixed assets	0		0		0		0		0		0	
6320	Internally designated or restricted funds	0		0		0		0		0		0	
6325	Cash reserves (Alberta organizations only)	0		0		0		0		0		0	
6330	Externally designated or restricted funds	0		0		0		0		0		0	
6335	Other net assets (Click here online or specify below in Excel-max 200 char)	0		0		0		0		0		0	
Yr2014													
Yr2015													
Yr2016													
Yr2017													
Yr2018													
Yr2019													
6340	<b>Total Net Assets</b>	-11,384	-7	313	0	0		0		0		0	
6345	<b>Total Liabilities and Net Assets</b>	4,185		19,904		0		0		0		0	
6355	Working capital	-11,772	-7	313	0	0		0		0		0	
6360	Working capital ratio	0.24		1.02		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!	
6365	Assets of associated foundations	0		0		0		0		0		0	